

Brooklyn Elementary School PAC Meeting September 14, 2010

Brooklyn Site

Attendance

Coleen Klahm	Heidi Tobiassen	Paul Berry
Michele Williams	Ana Fleck	Sherry Kennedy
Andrea Gilfillan	Tracy Stoltz	Tonia Frawley
Lisa Pedersen	Jan Smith (teacher rep)	Lisa Thomas
Lisa Edwards	Rae Power	Corrine Komadowski

6:40 Call To Order and Intros

1. Previous minutes and reports - Motion to adopt minutes from May 2010 Meeting - Tracy Stoltz, 2<sup>nd</sup> Michele Williams, carried
  - Motion to adopt May 2010 Treasurer's report - Ana Fleck, 2<sup>nd</sup> Corrine Komadowski, carried
  - Motion to adopt minutes from Extraordinary Meeting June 2010 - Ana Fleck, 2<sup>nd</sup> Rae Power, carried
2. Tonight's Agenda - Motion to adopt tonight's agenda - changes - add teacher's report under reports "g", delete trustee report, change vice principal to principal's report - Heidi Tobiassen, 2<sup>nd</sup> Ana Fleck, carried
3. Correspondence - Bee's Knees - donated 10% of Family Fun Fair income to us - \$50.
4. Reports
  - a. Chair - discussions continue about upcoming closure process
    - i. Fundraising - coffee, purdy's, hot dogs, frozen treats, healthy hot lunches (options for healthy schools is changing)
    - ii. Handling in school funds - these rules are changing and affecting how fundraising is handled (ie. Same person who counts cannot deposit etc)
  - b. Principal - Welcome and thank you for helping out to make a smooth start to the school year. There are many new teachers at our schools and many new faces at the district level as well. Start up challenges - grade 4 and grade 2. The grade 2 position has been posted, will be open until Friday and should be able to assign the new teacher by next week. Ellie has put a huge effort into prepping the room on very short notice and needs to be commended. The custodial staff had both sites absolutely gleaming showing great pride in their schools. Site remediation over the summer - carpet removal, water damage on some walls on 'newer' wing, exhaust fan installation. Rm 111 still has consistently high CO2 levels therefore could not place employees or students in that room, the exhaust fan doesn't seem to make much difference as there still isn't a clean air intake. In the year ahead we will have a closure process that will look at keeping the Brooklyn site open or closing it, Lazo is officially closed in June but can be opened by a simple motion from the board. Configuration will not be part of this closure process. Professional development - pilot program for writing that will look at each student individually and what their needs are. 21<sup>st</sup> Century Learners - world needs are changing and therefore the way kids are taught needs to adapt to that and let learners learn in their own way. This week will see Fun Day on Friday (weather permitting) and the grade 7's are planning it. The two sites will not be having as many 'together' events this year as it means a loss of educational time, travel challenges etc. There will be a primary concert before the winter break and an intermediate concert in the spring.
  - c. Treasurer - see attached - We needed to spend the Gaming account therefore we voted at the June extraordinary meeting to spend \$1720. On flat screen monitors, this was matched

by the district as an environmental initiative - our contribution ended up supplying 60 monitors between the two sites. We also voted to purchase Tchouk Ball for each site and a document camera to work with a projector in the classroom. We expect to receive \$7100. This year from gaming. Motion to adopt the Treasurer's report - Tracy Stoltz, 2<sup>nd</sup> Ana Fleck - carried

- d. DPAC, SPC - nothing to report
  - e. Fundraising - as discussed earlier in chair report
  - f. Teacher Report - Thank you to Paul for a great start to the year. Please come to the mug and muffin welcome next week. Check out the website - [brooklynelementary.ca](http://brooklynelementary.ca) - please send in notes if you notice an error. Teachers are excited about the writing program and the new additions in staff.
  - g. Trustee attendance - chair is preparing a letter to the board expressing concern about representation at the board level. For various reasons beyond her control, our rep has missed a number of meetings - when this happens another rep should be present.
5. Old Business - SPC criteria - one SPC member must be an executive plus two other members. We have Ana Fleck as the executive member - Lisa Thomas is interested in running for one of the other positions.
6. New Business
- a. Closure Committee - we will wait for the board to decide on the requirements and schedule before putting together a committee. We have requested this info come to us quickly so we can have a prepared committee.
  - b. Volunteer Positions available - we will not be doing class reps this year as they were underutilized last year.
    - i. Campbell's Soup Labels - Lisa Edwards, Corrine Komadowski
    - ii. Earthquake/Emergency Prep - Genny Kendrick, Lisa Edwards, Heidi Tobiassen
    - iii. Whereabouts - covered at both sites to lead - still need people to do the work
    - iv. Fun Fair - will start planning in January
    - v. Fruit and Veggie - Heidi Tobiassen at Brooklyn site - Lazo looks after itself!
  - c. Sailing Program - well received last year - hope to expand on it this year.
7. Next meeting - Oct 12, 2010 Lazo site - 630 pm
8. Adjournment - 820pm